

**AGENDA**  
**NOTICE OF MEETING OF THE CITY COUNCIL OF**  
**SHAVANO PARK, TEXAS**

**This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the City of Shavano Park, Texas will conduct a Regular Meeting on Monday, May 13, 2024 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.**

The meeting agenda and agenda packet are posted online at [www.shavanopark.org](http://www.shavanopark.org).

**1. CALL MEETING TO ORDER**

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**3. CITIZENS TO BE HEARD**

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- The Mayor will recognize those citizens who have signed up prior to the start of the meeting.
- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Members of the public may only speak once and cannot pass the individual’s time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

**4. CITY COUNCIL COMMENTS**

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended

by a member of the governing body or an official or employee of the municipality or county; and

- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

## **5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

- 5.1. Proclamation – Ryan Matson appointment to the United States Service Academy (West Point)**
- 5.2. Proclamation – Benjamin “Benny” Fernandez earned his Eagle Scout Award**
- 5.3. Proclamation – City of Shavano Park San Antonio Radio Field Day, June 22-23, 2024**
- 5.4. Proclamation – Public Service Recognition Week**

## **6. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 6.1. Approval - Regular City Council Minutes, April 22, 2024**
- 6.2. Approval - Ordinance O-2024-005 approving VIA's Decision to Repeal the Application of the Exemption of Taxes on Sales within VIA's Entity Area of Telecommunication Services and Approves VIA's Decision to Impose such a Tax on Telecommunications Services (Final reading)**
- 6.3. Approval - Ordinance O-2024-006 repealing the Application of the Exemption on Taxes on Sales within the City of Shavano Park Entity Area of telecommunications Telecommunication Services and Approves a Decision to Impose such a Tax on Telecommunications Services (Final reading)**
- 6.4. Approval – Amended FY24 Surplus List II**
- 6.5. Approval - Appointment of members to the Higher Education Facilities Corporation Board**

## **7. CITY MANAGER’S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**

- 7.2. **Fire Department Activity Report**
- 7.3. **Municipal Court Activity Report**
- 7.4. **Police Department Activity Report**
- 7.5. **Public Works Activity Report**

## **8. REGULAR AGENDA ITEMS**

- 8.1. **Discussion / action - Resolution No. R-2024-008 canvassing the returns and declaring the results of the 2024 General Election and the 2024 Special Election - City Council**
- 8.2. **Oath of Office - Newly Elected Officials - Mayor / City Secretary**
- 8.3. **Discussion / action - Appointment of Mayor Pro Tem - City Council**
- 8.4. **Discussion / Action - Update on Street Phase 1 Street Reconstruction Projects - City Engineer / City Manager**
- 8.5. **Discussion / action – Parking options in the vicinity of City Hall – City Engineer / City Manager**
- 8.6. **Discussion / action – Memorandum of Understanding between The City of Shavano Park and Rogers Shavano Park Unit 18/19 concerning possible development of the property for economic development purposes - City Manager / City Attorney**
- 8.7. **Discussion / action - Proposed plan to review and possibly recommend amendments to selected topics City of Shavano Park Code of Ordinances - Assistant City Manager / City Manager**
- 8.8. **Discussion - Update on Town Plan four-person workgroup and resident feedback prior to the upcoming budget development process - City Manager**
- 8.9. **Annual Budget Calendar - Finance Director**
- 8.10. **Discussion / action – Attorney briefing for pending litigation, Randy Fletcher vs City of Shavano Park Board of Adjustment, in the 225<sup>th</sup> District Court, Bexar County Texas, Case Number 2023-CI-26908. (Possible Executive Session pursuant to TEX. GOVT’s Code §551.071, Consultation with Attorney) - City Attorney**

## **9. ADJOURNMENT**

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).

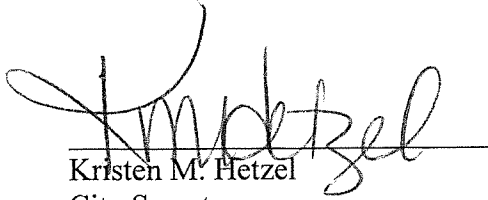
**Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:**

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-581-1116 or TDD 1-800-735-2989.

**CERTIFICATE:**

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 6th day of May 2024 at 5:15 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, [www.shavanopark.org](http://www.shavanopark.org), in compliance with Chapter 551, Texas Government Code.

  
Kristen M. Hetzel  
City Secretary